



## Tips for Doing Business with DSA



### Top Ten Tips for a Successful Project

1. Follow DSA policies and processes.
2. Allow inspectors to do their job. If there is a problem, document it so that if an inspector is removed, it is understood why.
3. Allow adequate time to complete the project so that quality is not sacrificed for expediency.
4. Regularly attend training to stay current with the Education Code & Title 24.

## Top Ten Tips for a Successful Project

5. Take a collaborative approach to working with the design professionals and DSA.
6. Keep the design professionals in the loop when communicating with sub-primes.
7. Avoid playing the “blame game.”
8. Elevate issues that are not being resolved.
9. Meet early and often.
10. Complete and submit all documents for close-out.

## DSA Can Help



- Visit our website at [www.dsa.dgs.ca.gov](http://www.dsa.dgs.ca.gov)
- Call our offices:
  - San Francisco Bay Area Regional Office: (510) 622-3101
  - Sacramento Regional Office: (916) 445-8730
  - Los Angeles Regional Office: (213) 897-3995
  - San Diego Regional Office: (858) 674-5400
  - Headquarters: (916) 445-8100



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**THANK YOU!**