



DIVISION OF THE STATE ARCHITECT

A DIVISION OF  DGS

Coalition for Adequate School Housing

DSA Update

May 21, 2009

Project Certification/Closeout Update

DSA Project Certification Guide



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Guideline Development History

- DSA determines need to develop guideline to help districts certify old projects and tasks Regional Managers with its development
- July, 2008 DSA Regional Managers meet with group of stake holders to identify certification problems and potential resolutions
- July – October 2008 DSA Regional Managers develop certification guideline
- October, 2008 Project Certification Guideline published on DSA web site
- October, 2008 DSA sends letter to districts informing them of certification issues and associated liabilities



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Guideline Goal and Intent

- Provide information, procedures and concepts that lead to:
 - ✓ **Project certification**
 - ✓ **Consistency between DSA Regional Offices.**
- Projects constructed prior to January 1, 2007
- Projects have been closed by DSA without certification.
- Guide cannot possibly address all scenarios or specific situations encountered during the closeout process
- Experience and analytical skills are essential when determining appropriate actions necessary to obtain project certification.

Organization of Guideline

- **SECTION 1** INTRODUCTION
- **SECTION 2** RE-EXAMINATION OF CLOSED FILES
- **SECTION 3** CONTACTING DSA
- **SECTION 4** DOCUMENTS REQUIRED FOR PROJECT CERTIFICATION
- **SECTION 5** RESOLUTIONS AND STRATEGIES FOR PROJECT CERTIFICATION
- **SECTION 6** UNIQUE STRUCTURES
- **Appendix**

DSA Project Certification Progress

Certification process

- **Project re-opening activity on increase**
- **Project certification processes projects in order received**
- **Certification holding up approval of other projects given priority**
- **New project certification efforts ongoing**

DSA Project Certification IR

Certification IR

- IR development in progress that defines and explains how lack of certification effects new projects

Thank You!