

**“School District’s
Perspective: Stewardship of
Public Money and Preparing
for the Audit”**

**CASH Workshop
SFP Project Audit
Tuesday, December 9, 2003 &
Friday, December 12, 2003**

Understanding our Stewardship as
a District.

- To the Students

- The Staff and District Employees

- To the Taxpayer and/or community

Understanding of the Stewardship
of the OPSC

- To the Students

- The Staff and District Employees

- To the Taxpayer and/or Community

Key essential elements of preparation for an audit

- Well trained staff or consultants.



- Skilled Facilities Account Technician.



- Senior Account Clerk

Well Defined Projects. Key essential elements of preparation for an audit

- Well defined Project Budget.



- Well defined Architect Agreement

- Well defined scope of work.

- Well defined plans and constructability reviews.

Key essential elements of preparation for an audit

- Discuss the issues with OPSC

- Keep the lines of communication open.

- Stand up for your interpretation of regulations and guidelines.
