

Assembling the Team

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Selection of Architect

- ❖ **The RFQ**
- ❖ **Requirements for the School Facilities Program**
- ❖ **Qualifications based selection**
- ❖ **The format**
- ❖ **The screening process**

Selection of Architect

- ❖ The interview
- ❖ Selection committee
- ❖ Preparation and briefing of the committee
- ❖ Typical questions
- ❖ Maintaining objective criteria



Assembling the Team

Considerations in the Selection

- ❖ **Relationships**
- ❖ **Expectations**
- ❖ **Communication**
- ❖ **Architect's project team**
- ❖ **Selecting one architect or multiple architects**

Selection of Architect

- ❖ **Contract negotiations**
- ❖ **Contract and fee should be specific to the district's needs and the scope for the project**

DSA Inspector

- ❖ **Selection process**
- ❖ **Options**
 - **District employee**
 - **Contract to firm**
 - **Contract to individual**
- ❖ **Resources**
- ❖ **DSA**
- ❖ **Other districts**
- ❖ **Association of construction inspectors**

DSA Inspector

❖ Interview

- Match of inspector to type of project
- Match of inspector to rest of project team

❖ References

Construction / Project Manager

- ❖ Selection process
- ❖ The RFP
- ❖ The interview
 - Match of firm with type of project
 - Qualifications of individuals to be assigned to projects
- ❖ Types of services
 - Project Management
 - CM General Contract
 - CM Multiple Prime
 - CM at Risk

School District Point Person

- ❖ **Consistency**